

## LANCASHIRE COMBINED FIRE AUTHORITY

Monday, 18 June 2018 in Washington Hall, Service Training Centre, Euxton commencing at 10.00 am.

Car parking is available on the Main Drill Ground.

IF YOU HAVE ANY QUERIES REGARDING THE AGENDA PAPERS OR REQUIRE ANY FURTHER INFORMATION PLEASE INITIALLY CONTACT DIANE BROOKS ON TELEPHONE NUMBER PRESTON (01772) 866720 AND SHE WILL BE PLEASED TO ASSIST.

Rooms have been made available for Political Group meetings from 0900am onwards, and tea/coffee will be available in the Canteen from 0845am.

Labour Group – Pendle Room

Conservative Group – Lancaster House 3

### AGENDA

#### PART 1 (open to press and public)

##### Chairman's Announcement – Openness of Local Government Bodies Regulations 2014

Any persons present at the meeting may photograph, film or record the proceedings, during the public part of the agenda. Any member of the press and public who objects to being photographed, filmed or recorded should let it be known to the Chairman who will then instruct that those persons are not photographed, filmed or recorded.

1. APPOINTMENT OF CHAIRMAN
2. APPOINTMENT OF VICE-CHAIRMAN
3. CHAIRMAN'S WELCOME AND INTRODUCTION
4. COMPOSITION OF THE COMBINED FIRE AUTHORITY (Pages 1 - 2)
5. APOLOGIES FOR ABSENCE
6. DISCLOSURE OF PECUNIARY AND NON-PECUNIARY INTERESTS

Members are asked to consider any pecuniary and non-pecuniary interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

7. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES (Pages 3 - 6)

8. REPRESENTATION ON OUTSIDE BODIES 2018/19 (Pages 7 - 8)
9. MINUTES OF PREVIOUS MEETING (Pages 9 - 20)
10. PROGRAMME OF MEETINGS FOR 2018/19 AND 2019/20 (Pages 21 - 24)
11. MINUTES OF MEETING, 11 APRIL 2018 OF NORTH WEST FIRE FORUM (Pages 25 - 32)
12. MINUTES OF MEETING WEDNESDAY, 25 APRIL 2018 OF MEMBER TRAINING & DEVELOPMENT WORKING GROUP (Pages 33 - 36)
13. MINUTES OF MEETING MONDAY, 21 MAY 2018 OF RESOURCES COMMITTEE (Pages 37 - 50)
14. COLLABORATION UPDATE  
  
Oral report.
15. HER MAJESTY'S INSPECTORATE OF CONSTABULARY, FIRE AND RESCUE SERVICES (HMICFRS) - PROGRESS TOWARDS INSPECTION - UPDATE BRIEFING 2 (Pages 51 - 54)
16. STRENGTHENING AND IMPROVING OUR RETAINED SERVICE: RETAINED SUPPORT OFFICERS - ONE YEAR ON (Pages 55 - 58)
17. SAFETY HEALTH AND ENVIRONMENT ANNUAL REVIEW 2017/18 (Pages 59 - 76)
18. POLICY OF DEALING WITH HABITUAL AND VEXATIOUS COMPLAINTS - ANNUAL UPDATE (Pages 77 - 84)
19. EQUALITY, DIVERSITY AND INCLUSION ANNUAL REPORT (Pages 85 - 132)
20. ORGANISATIONAL DEVELOPMENT PLAN (Pages 133 - 152)
21. FIRE PROTECTION REPORTS (Pages 153 - 158)
22. COMMUNITY FIRE SAFETY REPORTS (Pages 159 - 182)
23. MEMBER COMPLAINTS (STANDING ITEM)  
  
Oral report.
24. DATE OF NEXT MEETING  
  
The next meeting of the Authority will be held on Monday 17 September 2018 at 1000 hours at Washington Hall Training Centre, Euxton.
25. URGENT BUSINESS

An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.

26. EXCLUSION OF PRESS AND PUBLIC

The Authority is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, they consider that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act 1972, indicated under the heading to the item.